

# **CPS GOVERNING BOARD MEETING**

## **MINUTES**

**October 21, 2021**

### **ATTENDEES:**

<b>Dawn Briand</b>	<b>GB Chair</b>
<b>Mandy Novak Leonard</b>	<b>Vice Chair person</b>
<b>Lisa Mancini</b>	<b>PPO chair – Snac Chair</b>
<b>Caroline Robert Parent</b>	<b>Parent Rep</b>
<b>Lisa Yeomans</b>	<b>Parent Rep</b>
<b>Anna B Bisakowski</b>	<b>Alternate Parent Rep</b>

<b>Ina Gray</b>	<b>Teacher Rep</b>
<b>Lori Marchitello</b>	<b>Teacher Rep</b>
<b>Barbara Viola</b>	<b>Teacher Rep</b>
<b>Kerstin Brand</b>	<b>Teacher Rep</b>
<b>Tania Wilson</b>	<b>Teacher Rep</b>
<b>Martha Farley</b>	<b>Daycare Rep</b>
<b>Benjamin Matlin</b>	<b>Principal</b>

1. 6:03 Dawn Briand confirmed that there was quorum at the meeting.
2. Approval of Agenda:
  - Add to New Business
    - 9.7 November 11, 2021 remembrance day ceremony
  - Motion to approve by Lisa Mancini and seconded by Dawn Briand.
3. Approval of minutes:
  - June, 2021
  - Motion to approve by Mandy Novak Leonard and seconded by Barbara Viola.
4. Business arising from the minutes:
  - n/a.
5. Election of chair:
  - Dawn Briand nominated by Tania Wilson.
  - Motion to approve by Ina Gray and seconded by Tania Wilson.
6. Election of Vice Chair:
  - Dawn Briand nominates Mandy Novak Leonard.
  - Motion to approve by Lori Marchitello and seconded by Lisa Yeomans.
7. Election of Secretary:
  - Ben Matlin nominated Sylvie Domergue.
  - Question raised was how would I be paid?
  - It is controlled by the LBPSB.
  - Motion to approve by Dawn Briand and seconded by Lori Marchitello.
8. Question Period:
  - Are hot lunches going to be offered?
    - Discussion between Martha Farley and Benjamin Matlin and this will happen after the winter holidays.
  - Will there be a milk program?
    - The paperwork will be sent out.
  - The Cross Country Run?
    - Not all schools were involved, Benjamin Matlin would like more of a safety protocol. The students will be able to participate in events to come.

**9. New Business:**

**9.1 Rules of Internal Management / dates of meetings:**

- Motion to approve the Rules of Internal Management, by Lisa Mancini and Lisa Yeomans.
- Thursday at 6:00pm  
November 18, 2021  
December 16, 2021  
January 27, 2022  
February 24, 2022  
March 24, 2022  
April 21, 2022  
May 26, 2022  
June 16, 2022
- Motion to approve the meeting dates, by Mandy Novak Leonard and seconded by Martha Farley.

**9.2 Daycare Proposed budget June 2021:**

- Motion to approve by Mandy Novak Leonard and seconded by Marc Ferrazzano.

**9.3 Grade 6 gift card fundraiser:**

- Box of gift cards \$30.00 Box.
- \$11.00/box is given to the school.
- An email will be sent to the school community.
- Motion to approve by Lisa Yeomans and seconded by Mandy Novak Leonard.

**9.4 PPO candy bags:**

- 230 Halloween treat bags.
- Will contain a glow stick, allergy free candy and a third item.
- This will be paid through the QHFSA.
- Motion to be approved by Tania Wilson and seconded by Lisa Yeomans.

**9.5 Pizza Lunches:**

- Bi weekly, individually boxed.
- Cost will be \$3.00 / slice.
- Cost for gluten free \$3.50/slice.
- Allocation of money will be used for the teachers wish list.
- Motion to approve by Martha Farley and seconded by Lisa Mancini.

**9.6 Dairy Queen Christmas log:**

- Cost of log is \$22.00 with \$5.00 going to the school.
- Vanilla and chocolate cookie crunch.
- Custom decoration decision made at the store.
- Log to be picked up at store.
- Allocation of money will be used for the teacher's wish list.
- Questionnaire to be sent to the teachers for their needs.
- Motion to approve by Mandy Novak Leonard and seconded by Tania Wilson.

**9.7 November 11 Remembrance Day at BHS:**

- To be held at Hero Park 1:00 – 2:00.
- Flounders Field poem to be read.
- Children will be walking over.
- Motion to approve by Martha Farley and seconded by Lisa Yeomans.

**10. Reports:**

**10.1 Principal:**

- Apologized for omitting the land acknowledgement.

**10.2 Staff**

**10.3 Daycare**

**10.4 Region 1 Rep**

**10.5 Commissioner:**

- not in attendance

**10.6 SNAC**

**10.7 PPO**

**11. Correspondence:**

- N/A

**12. Varia:**

- N/A

**13. Date of next meeting:**

- **November 18, 2021.**

**14. Adjournment:**

- **7:07pm.**
- **Motion to approve by Lisa Yeomans and seconded by Lisa Mancini.**

**Respectfully submitted by Sylvie Domergue, Administrative Assistant for C.P.S.**

**Approved:** \_\_\_\_\_

**Principal**

**Approved:** \_\_\_\_\_

**Governing Board Chair**

Respectfully submitted by Sylvie Domergue, Administrative Assistant for C.P.S.

Approved: \_\_\_\_\_

Principal

Approved: \_\_\_\_\_

Governing Board Chair

DRAFT